



A Number 24  
Guildhall Road, Block D  
Northampton NN11DP

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T +44 (0)1604 638944

**Deadline 12:59 GMT 29/01/2021**

## *Education and Engagement Producer*

**Hours of work:** 0.4 fte (15 hours per week, preferably spent at the organisation)

**Salary:** £23,400 per annum, based on 37.5 hours per week

**Reporting to:** Artistic Director

### **About NN Contemporary Art**

NN Contemporary Art (NN) is an independent contemporary art space in the centre of Northampton. It started in 2003 when a group of artists and practitioners came together to form Northampton Arts Collective (NAC). They were united by the common goal to elevate contemporary art within Northamptonshire. At NN we believe that international art and culture should be accessible to all. Over the last few years we have worked with schools, community groups and regional partners to deliver innovative exhibitions, educational events and projects that are free to all. We work with artists at all stages of their careers; from students to Venice Biennale award winners.

- In 2014 NN was awarded charitable status by the charities commission and in 2018 NN became part of the Arts Council England National Portfolio (ACE NPO).
- In December 2018 Emer Grant became CEO & Artistic Director
- In Jan 2020 NN relocated to 24 Guildhall Road (a 5 storey 2000 sqm property owned by Northampton Borough Council) with an aim to repurpose it as an artist studio complex and contemporary art space.
- In August 2020 it was announced that NN was successful in bidding for £1,56 million through the competitive SEMLEP 'Getting Building Fund'. The new premises will provide a larger more accessible home for the NN, including making the building fit for occupation and public use, creating new exhibition spaces and creative workspaces. The new facilities are in the town's Cultural Quarter, transforming this site into an attractive and innovative contemporary public cultural space.

With a dynamic Board of Trustees, NN Contemporary Art is in the midst of a period of growth and change as a regional, cultural institution. It is an exciting time to join the team at NN, whilst we rethink, redesign & recalibrate our mission and practice.

**Role Summary: Education and Engagement Producer**

**Delivering a dynamic educational programme  
Building and developing our network and audiences**



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## **Role Overview:**

We are looking to recruit an Engagement and Education Producer as part of our new organisational structure for our new home at 24 Guildhall Road. The aim of the role is to develop partnerships with communities, schools, government projects and other local organisations and, as a result, to increase participation and our educational opportunities in the organisation and community alike. To develop and run the Engagement Programme which includes:

- NN Ambassador Programme: develop programme for new and emerging talent to connect with the gallery and develop employability skills, professional experience and networks. Produce the legacy of the programme to become the foundation of NN's Engagement Programme
- Devise and deliver programmes of activity that promote and develop engagement with NN contemporary amongst community groups, schools, university groups, volunteers, our studio holder network in line with organisational programming
- Programming and overseeing the Project Space activity.
- Work with our newly appointed Digital Content Curator to produce a merger across IRL & digital programming.
- To report and analyse engagement statistics in line with our ACE NPO SMART objectives and advise on accessibility, diversity and community outreach throughout

This position would be ideal for a self-motivated candidate with previous experience, possibly as a creative practitioner with programming experience/interests, who would relish the opportunity to work in conjunction with a contemporary arts organisation in this particular context. By creating a relationship through new work, organising artist talks and family activities with the aim of developing a coherent path between the NN programme and the many other advantageous creative opportunities we regularly come across. We hope to develop our existing partnerships and create new ones. By reaching schools and communities through coherent projects the aim would be to develop the burgeoning relationship between NN, our young audiences and identified groups, to the advantage of all parties.

## **Specific Responsibilities**

- To recruit, manage and report on the volunteer programme, including designing programmes and roles for volunteer participation in line with organisational requirements, meeting specific recruitment & targets for the NN Ambassador Programme.
- Designing, commissioning, producing, communicating and advocating the engagement programmes where necessary and across organisational marketing tools.
- Fundraising (where necessary) to develop programmes.



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- Authorship of an Engagement Strategy for the organisation.
- Help to deliver an inspirational and engaging vision of contemporary arts using the opportunities presented, in a manner appropriate to identified audiences.

### **Personal Criteria**

- The ability to respond to a contemporary art organisation's Engagement & Education programme, generate new ideas, facilitate the creativity of others and a willingness to share their own creative work, and work collaboratively with creative professionals.
- The ability to work with many groups of people from different backgrounds and communicate calmly and professionally.
- Excellent personal time management, organisational and administrative skills.
- An awareness of the context of the work and how it applies to the audience (an interest in the creative sector and a good overall knowledge of the arts, in general).
- An enthusiasm for working with groups in the community and ability to build relationships with these different groups.
- Strong interpersonal skills, patience, empathy, a positive approach and respect for others.
- Project management skills.
- Flexible/adaptable approach to work.
- Proactive and confident in decision making.
- Up to date knowledge of contemporary art practices and creative education

### **Desirable**

- Position subject to Full CRB clearance
- Degree Qualification in Arts
- Previous experience of working with a Contemporary Art Space

### **To Apply**

- Please submit a CV and covering letter stating why you are interested in the role to [careers@northamptonarts.org](mailto:careers@northamptonarts.org)
- Deadline is 23:59 GMT 29th January 2021
- Interviews will be held in the first week of February, with a start date for early February.